

Food Justice & Poverty Reduction Policy Analyst

Purpose

This position at Gordon Neighbourhood House works under the Director of Community Development to advance a principled, evidence-based and strengths-based approach to food justice and poverty reduction in the West End. This position takes a systems-level focus on the causes and context of poverty and food insecurity in Vancouver's West End. This includes undertaking policy, research and evaluation functions, including working with the project team to conduct community-based research and analysis. The successful candidate will play a direct role in translating research into new Neighbourhood House initiatives responding to poverty and food security in the West End. As such, this role is appropriate for a person with a passion and skill in community mobilization and program delivery.

Gordon Neighbourhood House has a commitment to inclusion, anti-racism, decolonization and social justice. We work alongside a broad range of community members, including LGBTQ+ community, households that speak many different languages, Indigenous community, racialized community, seniors, people with disabilities, newcomers, people who use substances and lower income households. The ideal candidate works through an intersectional, critical lens and has a strong understanding of anti-oppressive practice.

We are an equal opportunity employer and welcome applications from everyone.

Key Duties and Responsibilities

Key duties for this position include the following:

- Research and evaluate current policy context and community responses to poverty and food security in Vancouver's West End;
- Plan, prepare, and host inclusive community engagement and dialogue initiatives/events as required;
- Work collaboratively and effectively with partners, stakeholders, and program participants;
- Conduct surveys, responsibly collect qualitative and quantitative data, and assemble information based on data design and collection best practices;
- Conduct and support research and analysis to identify indicators, trends, findings, and propose policy alternatives;
- Prepare briefings, reports, blog posts and summaries as required;

- Research, recommend, develop, implement, and evaluate new poverty reduction and food security programs, policies and initiatives under the direction of the Director of Community Development;
- Develop, design, and make presentations that advance key objectives through concise and well-organized slides and presentation material;
- Coordinate activities and information flow related to the initiatives and projects developed;
- Participate on internal and/or external committees as required;
- Attend, summarize and take notes for meetings, and propose follow-up, as required;
- Perform other duties as required;
- Support the implementation of the Truth and Reconciliation Commission Calls to Action and Missing and Murdered Indigenous Women and Girls' Commission Calls to Justice, and the implementation of initiatives related to anti-racism, 2SLGBTQIA+ inclusion and accessibility for people of all abilities.

Qualifications

- Ability to conduct research and analysis, including experience identifying and defining policy issues, trends, and findings;
- Experience in inclusive community engagement and accessible consultative processes;
- Experience designing, hosting, and facilitating inclusive and welcoming community spaces;
- Demonstrated understanding of poverty reduction and food justice;
- Demonstrated understanding of intersectional, anti-racist and anti-oppressive practice;
- Outstanding written and oral communication skills;
- Experience in a community development setting is considered an asset;
- Lived experience considered an asset;
- Ability to collaborate and work effectively with internal and external stakeholders;
- Ability to work in an autonomous working environment that requires high level of initiative
- Ability to multi-task, set priorities effectively, and complete tasks with minimal supervision
- Ability to translate complex concepts into easily understood and audience appropriate briefing notes, reports and presentations.

Working Conditions

- Ability to work flexible hours – may require evening and weekend work;

Terms of employment

21-28 hours per week depending on availability. Competitive benefits package and flexible working conditions (e.g. partial work-from-home arrangements).

Starting salary between \$27.34 and \$31.14/hour.

Application Process

Submit a Cover Letter and Resume to welcome@gordonhouse.org by Aug 18 2021. Incomplete

applications will not be considered.